

**JHS Music and Arts Boosters  
CASH DRAWER RECONCILIATION**

Date Funds Collected
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Cash Beginning Balance
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Cash Ending Balance (please tally below) _____	
_____ @ \$0.01= \$ _____	_____ @ \$ 1.00 = \$ _____
_____ @ \$0.05= \$ _____	_____ @ \$ 2.00 = \$ _____
_____ @ \$0.10= \$ _____	_____ @ \$ 5.00 = \$ _____
_____ @ \$0.25= \$ _____	_____ @ \$ 10.00 = \$ _____
_____ @ \$0.50= \$ _____	_____ @ \$ 20.00 = \$ _____
_____ @ \$1.00= \$ _____	_____ @ \$ 50.00 = \$ _____
_____ @ \$ 100.00 = \$ _____	
Coin Total	Currency Total
Checks (Quantity _____)	
Total Ending Balance Cash Drawer	
Net Funds Collected (ending balance minus beginning balance)	

Please designate the budget category where the funds are to be deposited

- |   |  |
|---|--|
| <input type="checkbox"/> Donations            | <input type="checkbox"/> Auction           |
| <input type="checkbox"/> Trip Payments        | <input type="checkbox"/> Trip: _____       |
| <input type="checkbox"/> Program Fees / Sales | <input type="checkbox"/> Fundraiser: _____ |
| <input type="checkbox"/> _____                | <input type="checkbox"/> Concessions       |

Funds Counted by:
_____

**Treasurer's Verification**

Date Received	Delivered to Bank	___ Attach Deposit Slip
	Date:	___ Attach List of Checks
	___ Teller      ___ Night Drop	___ Attach or Stamped Bank Receipt

*This form is to be printed on YELLOW paper*